

Inventory

to the

NORTH ATLANTIC PORTS ASSOCIATION RECORDS

by

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**Deposited at the
Archives/Maritime Historical Records Collection
Stephen B. Luce Library
SUNY Maritime College
6 Pennyfield Avenue
Fort Schuyler
Bronx, NY 10465-4198
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Introduction: The association (NAPA) "is a membership organization founded in 1948 to represent the interests of the ports of the Northwest Atlantic lying between Maine and Virginia and more recently the Maritimes."* The organization grew out of the Association of Marine Terminal Operators, members of which, according to the minutes of their meeting of March 4, 1949, "desired an organization in which they could talk over their common port and terminal problems". This new Association was then incorporated in the State of Delaware and elected were E.O. Jewell, President; Sherman L. Whipple, Jr., 1st Vice President; L.J. Coughlin, 2nd Vice President, and Waldo E. Clarke, Secretary-Treasurer. Ten Directors were also elected these being from Maine-New Hampshire, Massachusetts, Rhode Island, Connecticut, Port of New York (2), Delaware River Ports (2), Maryland, and Virginia.

Issues and topics discussed at the Association's meetings were varied. Among these, for example, were the following: Dockage Charges and Practices (Sept. 1950); The Possibility of Expanding the Association's Membership (Oct. 1957); Customs Convention on International Transport of Goods Under TIR Carnets and Custom Convention of Containers (June 1968); the Need for a More Cooperative Effort Between the U.S. Port Industry and the Maritime Administration (Dec. 1972); the Difficulty in Obtaining Funds for Dredging Projects (June 1983); and the Outlook for the Ocean Liner Industry in the North Atlantic Ports (Dec. 1994).

A copy of the organization's By-Laws which lists its main objectives is found in this Collection. It is undated but ca. 1949-1952, and is printed in booklet form of eleven pages.

* Quoted in a letter of Feb 23, 2001 from the Organization's Executive Director to the Director of the Luce Library at SUNY Maritime College.

Description

The records of the North Atlantic Ports Association measure approximately 2 cubic feet and cover the years 1949 to 1999. These records consist of one Series only, namely Proceedings (Minutes) of Meetings. Proceedings consist of resolutions, attendance lists, reports, notices and similar. Some Proceedings appear to be more detailed than others. General Meetings were held on a semi-annual basis usually in June and December, and in various locales along the seaboard cities which were served by the Association. In many instances minutes are not only for the general membership meeting but also for Board of Directors meetings or, on occasion, a special meeting. Meetings generally lasted two days, sometimes three, especially in later years. The dates given below are usually for the first day of the meeting.

Contents

Box 1

1. By-Laws

Und. booklet, but probably ca. 1949-1952, consisting of eleven pages listing fourteen articles comprising the By-Laws

2. Proceedings of Meetings for the following dates.

Mar 4, 1949
May 6, 1949
Sep 19, 1949
Feb 17, 1950
Apr 21, 1950
Sep 18, 1950
Feb 23, 1951
Jun 15, 1951
Jan 21, 1952
Jun 9, 1952
Feb 12, 1953
Dec 7, 1953
Jun 9, 1954
Dec 14, 1954
Jun 23, 1955
Dec 1, 1955
Jun 12, 1956
Dec 7, 1956
Apr 11, 1957
May 29, 1957
Aug 2, 1957
Oct 11, 1957

Box 2

Jan 21, 1958
Apr 30, 1958
Sep 8, 1958
Nov 13, 1958
May 12, 1959
Nov 10, 1959
Nov 17, 1960
May 18, 1961
Nov 16, 1961
Feb 15, 1962
Apr 23, 1962
Jun 14, 1962

Nov 15, 1962
Jun 4, 1963
Nov 14, 1963
Apr 21, 1964
Dec 1, 1964
May 12, 1965
Dec 1, 1965
Jun 2, 1966
Dec 1, 1966
Jun 7, 1967
Nov 29, 1967
Jun 6, 1968
Dec 5, 1968
Feb 25, 1969
Jun 12, 1969
Oct 9, 1969
Dec 4, 1969
Apr 15, 1970
Jun 9, 1970
Nov 12, 1970
Dec 2, 1970
Jun 2, 1971
Dec 1, 1971
Jun 14, 1972
Dec 6, 1972

Box 3

Jun 13, 1973
Dec 5, 1973
Jun 13, 1974
Dec 12, 1974
Jun 13, 1975
Dec 11, 1975
Jun 17, 1976
Dec 2, 1976
Jun 8, 1977
Dec 1, 1977
Jun 15, 1978
Nov 30, 1978
Jun 13, 1979
Dec 5, 1979
Jun 11, 1980
Dec 3, 1980
Jun 10, 1981
Dec 2, 1981
Jun 9, 1982

Dec 1, 1982

Box 4

Jun 14, 1983
Dec 1, 1983
Jun 13, 1984
Dec 5, 1984
Jun 12, 1985
Dec 4, 1985
Jun 10, 1986
Dec 3, 1986
Jun 9, 1987
Dec 1, 1987
Jun 7, 1988
Dec 1, 1988
Jun 15, 1989
Dec 14, 1989
Jun 14, 1990
Dec 5, 1990
Jun 12, 1991
Dec 4, 1991
Jun 4, 1992
Dec 3, 1992
Jun 2, 1993
Dec 2, 1993
Jun 9, 1994
Dec 7, 1994
Jun 6, 1995
Dec 6, 1995
Jun 3, 1996
Dec 4, 1996
Jun 3, 1997
Dec 3, 1997
Jun 2, 1998
Dec 2, 1998
Jun 8, 1999

Appendix

Photocopy samples of some pages of some of the types of documents found in this Collection

CONTAINER LIST (Shelf List)

For Staff Use Only

Box 1

Series - By-Laws and Proceedings of Meetings, 1949-1957

No. of Folders - 22

Remarks - there are 2 copies of the By-Laws.

Preservation copy made of By-Laws, and

Preservation copy made of the Mar 4, 1949 Proceedings.

Several pages of fragile Proceedings in some other folders throughout the Collection have also been photocopied, or re-typed.

Box 2

Series - Proceedings of Meetings, 1958-1972

No. of Folders - 37

Box 3

Series - Proceedings of Meetings, 1973-1982

No. of Folders - 20

Box 4

Series - Proceedings of Meetings, 1983-1999

No. of Folders - 33

MEMO: to Directors

Subject: Financial Result of Norfolk Meetings

In view of the action taken at Special Meeting of the Board (Phila.) on February 25, 1969, revising format of meeting program, adjusting registration fees and adding a social hour to follow the Operations Meeting on first day, am sure Directors would like to know the results which are

		Registrations	
71 @ \$30 (Events of both days)			\$2,130
8 @ \$15 (Noon reception/lunch only)			120
75	Totals		\$2,250.00
Hotel exp - catering receptions, etc.			<u>1,029.78</u>
		Overage	\$1,220.22

This compares with very recent meetings which we have shown at best a slight overage, a break-even or in most cases a loss after paying the Hotel bill with result that cash on hand at end of fiscal year was dropping-by about \$700 last year - to a low balance at end of year \$1440. The cost of the social hour on first day (after Operations Meeting) was \$189.16 (new event added).

Greatly contributing to the result was the very reasonable prices assessed by Golden Triangle Hotel. There is no doubt, the same affair staged at say the Shorehaven, would have had a considerable higher expense but nevertheless (with new registration fees) feel would have shown on right side of the ledger.

Am sure the Directors appreciate the above expenses of the Hotel is not the only one incurred in connection with the meeting as we have such items (as) reproduction of notices and minutes, the cost of mailing to members, () two trips by the Executive Secretary to the meeting location to (help arrange) and later to attend the actual events and minor expenses () Norfolk such as lectern, mike, occasionally screen and projector (). However to meet the requirements of the By-Laws (at least two () year we would have most of these expenses even if no social (events were added) to meetings.

() ering, 4 were from So. Atlantic Assoc. The guest list (). The press was 5. These added to the registration made a (grand total) of 94

Respectfully submitted

Leo J. Coughlin
Exec. Sec

May 12, 1969

NOTICE

TO THE OFFICERS and DIRECTORS

Subject: Directors Meeting on connection with the 21st Annual - Norfolk - 12 noon -
June 11th - Golden Triangle Hotel.

You decided at Special Meeting of the Board, Philadelphia, Feb. 25, 1969 to change
Directors Meeting (first day) to a Noon affair. Thus this notifies you.:

June 11, 1969

Business meeting Noon - Robt. E. Lee Room followed by luncheon. To adjourn in
time for attendance Operations Meeting at 2:30 PM.

Because, like all other events where catering service is required, am obliged to give
Hotel advance notice of those who will participate in luncheon to follow the business session.
To help in avoidance of unnecessary expense to Association, please advise by June 7th if you
do not plan to partake of the luncheon. If I do not hear from you by that time, will assume your
attendance at both business session and luncheon.

Cordially,

Leo J. Coughlin
Exec. Dir.

P.S. - Some of our officers and Directors (five in all) are also members of North Atlantic
Marine Terminal Lumber Conference which will have a business session at 10 A.M. June 11th
but which will be adjourned by 12 noon allowing you an opportunity to move immediately to
NAPA Director's meeting.

L.J.C.